

DISTRICT RURAL DEVELOPMENT AGENCY
(EAST SINGHBHUM)

TENDER NOTICE

Sealed tenders are invited in two bid system i.e. Technical Bid and Commercial Bid by the undersigned from the manufacturers. In this regard a renowned ISO certified cement company, having annual turnover of more than 2 million tons can apply for ISI marka PSC/OPC/PPC cement. The tenders can be dropped in the sealed tender box kept in the of office of the undersigned on or before 03-09-15 **till 11.00 AM/PM hours**. The tender will be opened at 11.30 **AM/PM hours** on the same day. In case the due date is declared a holiday tender shall be opened on next working day but tender box will be sealed on the scheduled date and time. The tender document can be downloaded from Office website www.jamshedpur.nic.in or can be obtained from the office on any working day from 10.00 A.M. to 5.00 P.M.

Deputy Dev. Commissioner
EAST SINGHBHUM

TENDER FORMAT

TENDER FOR THE PURCHASE OF CEMENT

1. NAME OF THE FIRM : _____

2. CORRESPONDENCE ADDRESS
WITH TELEPHONE AND FAX NO : _____

4. SALES TAX / VAT REGISTRATION PROOF : _____

5. LATEST SALE TAX / VAT CLEARANCE
CERTIFICATE. : _____

6. LATEST INCOME TAX RETURN WITH PAN : _____

7. TECHNICAL SPECIFICATIONS WITH SAMPLE
OF THE GOODS ALONGWITH
LITERATURE/BROCHURE : _____

9. EARNEST MONEY DETAIL : Rs.....Date.....
DD NO-_____Bank _____

10. COPY OF TERMS AND CONDITION
DULY SIGNED & STAMPED(Yes/No) : _____

SIGNATURE OF THE TENDERER
WITH STAMP

TERMS & CONDITIONS

Sealed tenders are invited in two bid system i.e. Technical Bid and Price / commercial bid by the undersigned from the manufacturers In this regard a renowned ISO certified cement company, having annual turnover of more than 2 million tons can apply for ISI marka PSC/OPC/PPC cement supply. The filled up tender form should be dropped in the box kept in the office of the undersigned located at **D.C. Office, New Collectorate , DRDA OFFICE (ROOM NO-S/4) JAMSHEDPUR by AM/PM on .../.../2013 -**

1. Separate envelopes should be used for TECHNICAL BID as well as for COMMERCIAL BID. The word "TECHNICAL BID/ PRICE BID for the purchase of the above mentioned material shall be prominently marked on the top of each envelope separately. Both these bids shall further be put in one envelop and sealed properly before putting in tender Box.
2. After scrutiny of Technical Bid and Technical evaluation the Commercial Bid would be opened.
3. No tender will be accepted without requisite Earnest Money amounting Rupees 1 lakh. The Earnest Money shall be in the shape of A/C Payee Demand Draft in favour of Deputy Commissioner, East Singhbhum, Jamshedpur, payable at Jamshedpur. No interest will be given on Earnest Money. The Earnest money should be valid for 45 days beyond bid validity.
4. **In case the firm fails to attach the draft of tender fee, the tender Will be rejected.**
5. Optional tender will not be accepted. The firm should have to quote for only one model. Option either in model or in rates will not be accepted and the tender will be rejected straightway. For one make only one Price is accepted.
6. Only Sales Tax / VAT and Income Tax Payee agencies are eligible to fill this tender. Interested agencies shall quote their sale tax / Tin Number of VAT / PAN in their quotation and also attach documentary proof of having registered with Sales Tax / VAT. with the technical bid
7. Latest / current Sales Tax Clearance Certificate or latest Tax / VAT/Income Tax Return filed issued from the Sales Tax / VAT / Income Tax Department.
8. The Price must be quoted as per Performa for price schedule **Annexure "A"**. Nothing over and above the quoted price would be payable to the successful bidder. Any over writing / cutting etc. render the tender invalid. **The option in the rates will not be entertained and the tender will be rejected straightway.**
9. Cement supply has to be done on quoted rate as in tender even in case of price hike till further decision.

10. There would be a formal agreement for cement supply, once the tender got accepted.
11. DRDA may opt for quality check of supplied cement, from any Government run laboratory or Engineering College. If the cement supplied is not up to the mark, then the supplier will have to pull back the supplied stock. In this regard, no claim would be entertained. The agreement would be liable for cancellation and the EMD amount would be seized. At the same time the supplier would be blacklisted and name will be circulated across the state.
12. Deputy Development Commissioner will issue the order for the supply of cement
13. Supplier has to supply the cement within 7 days after issuance of the order.
14. **Incomplete tender/conditional tenders will not be accepted.**
15. The tenderers can remain present himself or through his authorized representative at the time of opening of tender. Only authorized representative will be allowed to attend the meeting of the Purchase Committee. They should also bring Letter-Head of the firm with an undertaking that any decision / negotiation taken by them would be accepted by firm.
16. In case the firm fails to supply the item within stipulated delivery period, the item will be procured from the open market and the difference of cost, if any, will be recovered from the Security Money and pending bills of the defaulting firm, by calling explanation after issuing notice.
17. The quantity of the items mentioned in the tender notice can be increased or decreased, at any stage till the delivery of consignment is completed
18. The tenderers have to deliver the cement at the official godowns in block headquarters as per order and no extra cost will be paid for this (like transportation, handling, wages etc.).
19. The Purchase Committee reserves the right to relax any terms and condition in the govt. interest, with the approval of competent authority.
20. The Purchase committee reserves the right to reject any tender or all tenders without assigning any reasons thereof.

NOTE :-

(A) DOCUMENT REQUIRED TO BE ATTACHED WITH TECHNICAL BID IN THE FOLLOWING ORDER :-

1. Rupees 1 Lakh as Earnest Money in favour of Deputy Commissioner, East Singhbhum, Jamshedpur .
2. Certificate of ISO 9001:2000 & ISO 14001:2004.
3. Certificate of OHAS 18001:2007.
4. BIS License as per IS 455:1989.
5. Annual Production Certificate.
6. Sale Tax VAT Registration Certificate / PAN.
7. Latest Sales Tax Clearance Certificate/ Tin No of VAT/ I. Tax Return.
8. Test Report of PSC/OPC/PPC Cement.
9. Copy of term and conditions duly signed with seal of the firm, in token of acceptance of term and conditions.
10. All Other supporting documents as required in the tender shall be attached.

(B) DOCUMENT REQUIRED TO BE ATTACHED WITH COMMERCIAL BID IN THE FOLLOWING ORDER.

COMMERCIAL BID shall contain only price and no other document shall be enclosed With the price bid.

1. Details of Rates of the item quoted by the tendered shall be submitted on their letter paid as per ANNEXURE “A” format in clear terms, in words and in figures. The cutting & over-writing not valid. The Option in the rates will not be entertained.

Firm(s) will clearly mention the different Taxes and duties they propose to charge extra as per price format. Vague offers like “ Duties as applicable” shall not be considered.

**Deputy Dev. Commissioner
East Singhbhum**

ANNEXURE - A

PROFORMA FOR PRICE SCHEDULE

(Enclose with commercial bid)

TENDER FOR THE PURCHASE ISI MARKA PSC/OPC/PPC CEMENT

S. No.	Description of work/ item	Qty.	Unit Price (Rs).	Sales Tax/VAT (Rs)	Other Govt. Levies, if any (To be specified)	Incidental charges, if any (To be specified)	Total Price FOR Destination (Rs)
a	B	C	d	E	f	G	(d+e+f+g)=h
1.							

Note:-

1. RATE SHOULD BE OFFERED ONLY FOR ONE MODEL
2. The Rate for 50 Kg of cement Bag should include transportation and other related costs and should be categorically mentioned. This rate will be valid for every Block of East Singhbhum District.

It is hereby certified that we have understood all the terms and conditions specified in the tender document and are thoroughly aware of the nature of job required to be done and goods/items to be supplied. We agree to abide by all the tender terms and conditions.

(Signature and seal of Bidder)

Dated: -----